

RE: Notre Dame College School Circular No. 7 (2020-2021)

Dear Parents/Guardians,

Since the situation of COVID-19 is still severe, on 4 January, the Education Bureau announced that all schools have to continue the suspension of face-to-face classes and school activities until the beginning of schools' Chinese New Year holidays. However, the schools can arrange students of any level (including Secondary 1 to Secondary 6) to return to schools to attend face-to-face classes or take examinations, with a maximum of two half-day sessions of lessons on each day, and the upper population limit being capped at one sixth of a school's total number of students. For these reasons, we have new arrangements as written in the following:

1. Latest Arrangements for the Classes

Form 6: face-to-face classes in the school campus until 25 January, the day before the final examinations. The lessons run from 8:15 am to 1:30 pm.

Form 3: face-to-face classes in the school campus from 11 January (Monday) to 26 January (Tuesday). The lessons run from 1:45 pm to 4:30 pm. However, some classes may still adopt the online mode in the morning. Please refer to the schedule in Chinese version of School Circular No. 7 for details, and bring the respective textbooks and stationeries and attend school punctually. There will be no school for Form 3 students on 27 January (Wednesday). Please encourage your children to make good use of the holiday for revision.

Form 1, Form 2, Form 4 and Form 5: online classes until the beginning of Chinese New Year Holiday (9 February). The lessons run from 8:15 am to 1:30 pm.

2. Latest Arrangements for the Examination

The examination for Form 3 and Form 6 will take place before the Chinese New Year Holiday. The remaining first-term examination for Form 1, Form 2, Form 4 and Form 5 will take place after the Chinese New Year Holiday. The timetable will be announced later. Here are the details:

Class	Examination Date
Form 6	26/1/2021 – 9/2/2021 (morning)
Form 3	28/1/2021 – 9/2/2021 (afternoon)
Form 4, Form 5	22/2/2021 – 5/3/2021
Form 1, Form 2	25/2/2021 – 5/3/2021

3. Arrangements of Obtaining Course Materials and Submission of Assignments in Hard Copies

Form 1, Form 2, Form 4 and Form 5 students need to come to school to obtain their course materials and submit their assignments in hard copies on the following dates and time sessions.

Students have to wear neat school uniform when returning to school, and follow the arrangements of our staff. Also, students should clearly write their names, classes, student numbers, groups (if applicable) and subject names on the assignment or worksheet covers before submission.

Date & Time	Class
21 January (Thursday) 2 pm – 3:30 pm	Form 1
21 January (Thursday) 3:30 pm – 4:45 pm	Form 4
22 January (Friday) 2 pm – 3:30 pm	Form 2
22 January (Friday) 3:30 pm – 4:45 pm	Form 5

4. **Latest Arrangements for Form 5 and Form 6 make-up classes**
Form 5 and Form 6 subject teachers may make changes to the time or numbers of afternoon make-up classes before the examination weeks according to educational needs. Please pay attention to the announcements in the Google Classroom.
5. **Chinese New Year Holiday:** Chinese New Year Holidays will take place from 10 February (Wednesday) to 20 February (Saturday). The school will resume on 22 February (Monday). Please encourage your children to make good use of the holiday for revision.
6. **Purchase of textbooks:** Students of the following classes or groups have to purchase their textbooks or supplementary exercises accordingly. Fees will be deducted from the student smart card accounts. Here are the details:

Subject	Class/Group	Book Title	Publisher	Discounted Price
Chinese Language	Some Form 6 students	《文言文指定篇章必讀手冊》 “Classical Chinese Reading Handbook”	香港教育圖書公司 Hong Kong Educational Publishing Company	\$15
Chinese History	Form 5 & Form 6	《中史王 2021》 “Chinese History 2021”	齡記出版社 Lingkee Publishing	\$138
Geography	Form 4	《牛津高中地理鞏固練習》(第三版) 第一冊及第三冊 “Competence Pre-HKDSE All-in-One Practice” (3th edition) Book 1 & 3	牛津大學出版社(中國)有限公司 Oxford University Press	\$300
	Form 5	《DSE 地理實地考察備試筆記及模擬試題 (3.0 版)》 “DSE Geography Acing Fieldwork Notes & Mock Exam Questions (3.0 edition)”	天行教育出版(香港)有限公司 Sky Ed Press	\$120

7. **Students who have travelled overseas:** To safeguard personal and public health, students who have travelled overseas previously must follow the disease control regulations laid down by the government. They can only return to school if they provide proof of negative.
8. **Winter influenza:** Hong Kong has entered the peak season of winter influenza, and the COVID-19 pandemic is still severe and ongoing, parents and students should maintain good personal, food and environmental hygiene against influenza. If your children show symptoms of infection, such as running nose, sore throat, cough, fever or muscle pain, they should seek medical attention at the clinic or hospital as soon as possible, and return to school after full recovery. To know more, please refer to the Centre of Health Protection website.
9. **Infection case:** If the following situation is confirmed, please contact us via 27115291 immediately so that we can take proper measures and inform the Education Bureau in time:
- A student or whose family member is confirmed to be infected with Covid-19;
 - A student or whose family member is informed to be in close contact with a Covid-19 confirmed case by the Department of Health.

We will strive our best to maintain the hygiene of our school and safeguard the health of our teachers and students. Please pay attention to the latest announcement of the Education Bureau and our school. With the cooperation of all parties, we will be unthreatened from the virus and resume our normal and healthy life as soon as possible!

Yours sincerely,

Mr. Ka Ming Tong
Principal