

25 October, 2021

RE: Notre Dame College School Circular No. 3 (2021-2022)

This is to inform all parents about all the school events, holidays and purchase matters taking place in November.

1. **Subject Awards Ceremony:** The School Anniversary Subject Awards Ceremony 2021 will take place on 28 October (Thursday). We are happy to invite our alumnus Dr. Li Shu Wing, David to be our guest of honour to confer and present awards for academic achievements. Students have to attend school as usual at 8:10 am for the morning assembly and ceremony. The fifth and sixth lesson will take place after recess, and they will be dismissed by 12:00 noon. Kindly please pay special attention to the schedule of your child. To get prepared for the “Secondary School Life - Experience Day”, which will be held on 29 October, students responsible for the booths have to stay behind after school on 28 October.
2. **School Activity:** The “Secondary School Life - Experience Day” will take place on 29 October (Friday). Students from Oblate Primary School, St. Eugene de Mazenod Oblate Primary School, Po Yan Oblate Primary School and Kowloon Bay St. John The Baptist Catholic Primary School are invited to participate in this activity. Students responsible for activities or reception have to stay at school from 8:30 am to 12:30 noon. Form 1 to Form 5 students do not have to come to school, but Form 6 students have to attend school for the make-up lessons of four core subjects from 8:10 am to 1:00 pm due to the tight curriculum schedule. Here are the details:

29 October (Friday)	
Form 6 Morning Make-up Lesson Timetable	
Time	Subject
0810-0830	Morning Assembly
0830-0930	Liberal Studies
0930-1030	Mathematics
1030-1100	Recess
1100-1200	English
1200-1300	Chinese

3. **Uniform Test Week:** To enhance the academic atmosphere of our school and evaluate the students’ learning progress, the Term I Uniform Test Week will take place from 3 November (Monday) to 9 November (Tuesday). During the test week, students have to attend school for the morning assembly as usual before 8:10 am and have the tests in the morning. Students can return home for revision after the tests. The test schedule has already been distributed to all students. Please pay special attention to the schedule of your child, and encourage your child to do revision and prepare for the tests.
4. **PTA Activity:** The Parent-Teacher Association will hold the General Meeting and Inaugural Ceremony at the school hall on 13 November (Saturday) from 2pm to 3:30pm, during which a Parents Seminar will be held. Parents are strongly encouraged to attend this activity. For more details, please refer to the Special School Circular.

5. **Recreational Activity Day:** Sport Days, scheduled on 19 November (Friday) and 22 November (Monday), and the holiday, scheduled on 23 November 2021 (Tuesday), will be cancelled. Instead, **Recreational Activity Day will be held in the school campus on 19 November.** Students of different forms will have to attend school in different timeslots. For more details, please refer to the following schedule. **22-23 November will be normal school days.** Students have to attend school at 8:10am as usual, and they will be dismissed by 1:35pm. Please remind your child to attend school on time.

19 November (Friday) Activity Timeslots for Different Classes		
Time	Class	Remarks
8:10 am – 10:10 am	Form 5 - 6	All students must wear neat sport uniforms and sports shoes.
10:30 am – 12:30 nn	Form 1 - 2	
1:30 pm – 3:30 pm	Form 3 - 4	

6. **Parents' Day:** The first Parents' Day of this school year will take place on 27 November (Saturday). Some of the parents will be arranged to meet the class teachers to discuss the students' studies and lives in school and at home. Report cards and conduct reports of Term I Uniform Test will be distributed.
7. **Winter Uniforms:**
- Starting from 15 November (Monday), students are free to wear either the summer uniform or the winter uniform.
 - Starting from 29 November (Monday), students have to wear the proper winter uniform. As to the details of the winter uniforms, please refer to page 6 to 7 of the Student Handbook.
8. **Purchase of Calculator:** The Mathematics Department will order calculators for our students. Students can choose to purchase the following models according to their needs. The fees will be deducted from the student smart-card accounts. Here are the details:

Calculator Model	Price
CASIO FX-50FH(II)	\$188.00
CASIO FX-3650P (II)	\$168.00

9. **Purchase of Physics Books:** Form 4 and Form 5 Physics students have to purchase the following supplementary exercise book. They can choose to purchase by themselves or through the school. The fees will be deducted from the student smart card accounts. Here are the details:

Book Title	Publisher	Discounted Price
DSE – Physics Exercises: Heat, Gases and Waves (4 th edition) 文憑試必備：物理應試練習：熱和氣體，波動 (第四版)	Pearson Hong Kong 培生香港	\$178
DSE – Physics Exercises 2: Force and Motion (4 th edition) 文憑試必備：物理應試練習：力和運動 (第四版)	Pearson Hong Kong 培生香港	\$178
DSE – Physics Exercises 2: Electricity and (2 nd edition) 文憑試必備：物理應試練習：電和磁 (第二版)	Pearson Hong Kong 培生香港	\$178

10. **Purchase of other items:** Students of the following subjects have to purchase the folders, notebooks, workbooks or newspapers listed below. The fees will be deducted from the student smart card accounts. Here are the details:

Subject	Class	Item	Price
History	Form 1	A4 Three-layered Folder(NDC)	\$3.5 each
Citizenship and Social Development	Form 4	《通 SIX》 Bi-weekly Magazine 《通 SIX》雙周刊	\$110 (18 volumes in total)
Chinese Language	Form 4 (中文精進組)	文言文補充練習 《讀文言·學文化》一本	\$74
Business, Accounting and Financial Studies	Form 4 (X1 X2)	School notebook and A4 Three-layered Folder (NDC)	Total \$5.4
	Form 5 (Y1)	A4 Three-layered Folder (NDC)	\$3.5 each

11. **After-school online lessons:** To help our Form 5 and Form 6 students to prepare well for the DSE, the subject teachers will arrange online lessons for them after school. The timetable will be distributed later. We attach great importance to the academic performance of our students. For this reason, students have to attend their online lessons punctually. If they are unable to attend lessons due to illness or other reasons, please apply for leave according to the school procedures, or else it will be seen as skipping school.
12. **Collection of Vaccination Records:** According to the guidelines announced by the Education Bureau, the school can only resume full day face-to-face lessons and extra-curricular activities if the number of students aged 18 years or above having received two doses of COVID-19 vaccine for more than 14 days and students aged 12 to 17 years having received one dose of COVID-19 vaccine for more than 14 days reaches 70% of the total number of students of the school. For this reason, we have to keep students' vaccination records for planning school events. If your child has already completed one dose or two doses of the COVID-19 vaccine and yet to submit a copy of the Vaccination Record to the school, please hand in the document to the class teachers as soon as possible.
13. **Student Mental Health Support Scheme:** The scheme is jointly launched by the Food and Health Bureau in collaboration with the Hospital Authority, the Education Bureau and the Social Welfare Department, in order to identify cases earlier and provide support to students with mental health needs, as well as to enhance their personal growth and psychological health. Form 2 students are now invited to participate in the annual questionnaire survey of this scheme for research and educational purpose. For more details, please refer to the attachment (for Form 2 students only).

Yours sincerely,

Mr. Ka Ming Tong
Principal

Reply Slip

I am the parent / guardian* of the student _____ (S. ____, Class no: ____). I have read the following:

1. School Circular No. 3 with regard to all school events, holidays and special arrangements taking place in November.
2. I will / will not* attend the Parent-Teacher Association's General Meeting cum Inaugural Ceremony and Parental Seminar (2pm-3:30pm) on 13 November (Saturday).

Name of Attendee: _____ Phone no.: _____

Signature of Parent / Guardian*: _____

Date signed: _____ 2021

*Please delete where appropriate.